

## **RED GRANITE CHARTER SCHOOL GOVERNANCE BOARD MEMBER APPLICATION**

Welcome! We are delighted to know you are interested in being part of the governance board for Red Granite Charter School.

Being part of the governance board is a serious commitment of both time and passion. If you choose to join us, we will come to rely on you to lead projects and to volunteer your time to the audacious endeavor of building a charter school. If you decide that officially becoming part of the governance board is too much of a commitment (a completely reasonable realization) we will still have plenty of opportunities for you to be involved in other ways!

Our goal is to make sure that every governance board member is able to participate in a way which feels fulfilling and invigorating to them while also acknowledging that we are all working toward a common goal and doing what needs to be done to achieve it.

### **PROCESS**

We ask each individual interested in joining the governance board to go through the below outlined process. The purpose of this process is to make sure everyone feels the project and team are a good fit for them and understands the commitment they are making.

**Step 1:** Attend a governance board meeting.

**Step 2:** Submit a half-page statement answering TWO questions: 1) Why you want to be part of the governance board; 2) What specific interests you have: Curriculum, fundraising, public relations, project management, volunteer organization, grant management, charter contract etc.

### **BENEFITS OF THE GOVERNANCE BOARD**

Being on the governance board guarantees your children enrollment in Red Granite Charter School. This means that regardless of the overall level of interest in the charter school, any child/children of a governance board member will be guaranteed placement in their appropriate grade and will not be part of a lottery process if such a process is required.

As a governance board member you will be part of all the decision making related to the charter school: school performance measures, school budgets, school policies and procedures, hiring, determining enrollment capacity, and much more.

The number of Governance Board Members shall consist of up to 7 diverse members, that may not be an employee of Wausau School District and therefore Red Granite Charter School. Board members are up for renewal every two years, staggered years. Open seats are open to anyone to apply with approval of the applicant by the existing Board Members.

## **RED GRANITE CHARTER SCHOOL GOVERNANCE BOARD MEMBER EXPECTATIONS**

### **General Expectations**

1. Support the Red Granite Charter School's mission, purpose, goals, policies, programs, and philosophy, while knowing its strengths and needs.
2. Suggest possible nominees to the board who are people of achievement who can make significant contributions to the work of the board and the progress of the Red Granite Charter School.
3. Serve actively on committees as requested by the Board Chair. Each board member will be required to serve on one committee and possibly chair that committee once committees are formed.
4. Provide input and feedback to the Chair on the performance of staff and committee members.
5. Attend activities and events sponsored by the Red Granite Charter School whenever possible.
6. Be available to attend no less than one Board Retreat a year. These may be weekend or overnight affairs.
7. SPEAK WITH ONE VOICE when discussing school matters with the community.
8. Respond to emails related to Red Granite Charter School within 48 hours of receipt.

### **Meetings**

1. Prepare for and attend 100% of scheduled meetings.
2. Ask timely and substantive questions in board and committee meetings, including appropriate organizational activities.
3. Maintain confidentiality of the board's executive sessions, and speak for the board and the Red Granite Charter School only when authorized to do so.
4. Suggest agenda items periodically for board and committee meetings to ensure that significant policy-related matters are addressed.

### **Avoiding Conflicts**

1. Serve the Red Granite Charter School as a whole rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest with the Board or the Red Granite Charter School, and disclose any possible conflicts to the board in a timely fashion.
3. Never accept (or offer) favors or gifts from (or to) anyone who does business with the Red Granite Charter School.

### **Fiduciary Responsibility**

1. Exercise prudence with the board in the control and transfer of funds.
2. Faithfully read and understand the Red Granite Charter School's financial statements and otherwise help the Board fulfill its fiduciary responsibility.

### **Fundraising**

1. Participate actively in all school fundraising special events, programs, and activities by finding donors major and minor, and contributing donations, perhaps, from time to time.

*If you are selected to be part of the Red Granite Charter School Governance Board you will sign a document agreeing to the above outlined expectations.*